**Dear Parent/Guardian:**

This year, as part of a district-wide initiative in the Writing Workshop classes, students will keep online portfolios (e-portfolios). We will use the web design site Weebly (<http://weebly.com>) to house the portfolios. Students will create and personalize their portfolios and will use them throughout the year as a space to explore ideas and to practice writing and responding to classmates’ writing.

In class, we will discuss online etiquette and Internet safety before students begin to post.

No student’s last name will appear on any materials that are submitted and posted online. In addition, no student’s image will be used online. As administrators of the portfolios, teachers will monitor student activity and will have the authority to change or to remove any information should that be necessary.

**Please feel free to visit the sites to review your child’s work and to see the discussions that evolve naturally from online collaboration. If you have any questions, please contact Dr. Jocelyn Dumaresq, K-12 English/Language Arts Supervisor: jdumaresq@spfk12.org.**

**Let the creative learning begin!**

**Thank you,**

**The Writing Workshop Teachers**

**The form below will be used to document your permission for these activities.**

**--------------------------------------------------------------------------------------------------**

**Please return the bottom portion of this permission slip tomorrow. Thanks!**

**\_\_\_\_\_ I allow my child, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, to post and to comment on class sites this year.**

**Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_**